

Minutes of ASV Council meeting 22nd August 2016 at 1000h,

The Auberge, St Vincent Sterlanges.

10.5.1. Caroline said opening prayers, thanking God for a beautiful morning, blessings on those absent and to give us guidance for the past, present and future in our deliberations.

10.5.2. Apologies were received from:-Polly Ward, Colin Grimshaw, Keith Fowler.

10.5.3. Present were:-Caroline Sackley, Barbara Kenyon, Suzanne Patterson, Richard Rackham, Maggie and Geoff Kent, Chris and Doug Green, Toni Chandler, Mike Mylod Jo Collinson and John Matthews.

10.5.4. Matters Arising:-a) Suzanne P. and Maggie K. had met for a discussion re the interregnu; progress was being made.

b) Mike M. commented that no announcements were being made to the congregations re the collections etc. discussed at the AGM. It will give greater transparency. The Church Wardens to see that it is acted upon.

c) Toni C. announced that the external hard drive had been purchased and was in use. Cost less than 100€.

10.5.6. Caroline reminded us about the message from the Arch Deacon about the security in Church during services, after the tragic affair in Rouen. Should we lock the church during a service? We all felt we would be giving in to the terrorists if we did, but that we should be vigilant.

10.5.7. Suzanne P. gave an up date on the accounts.:- **Savings/ Livret A 16297.09€**

General	8554.40€
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Mike M. asked what the purpose of the common fund was? We pay the C of E per head of people on the **Electoral Roll** and **Suzanne** explained there were tax implications for those who donated through the UK Tax system and that their money, being in Sterling, made it easier to pay the common fund, which had to be in Sterling.

AOB. D. CG did not ask about the transfer (it was on the agenda) but suggested Liz Jond may be able to help.

Dates of absence look confused, have you missed any numbers out ?

10.5.7a. Safeguarding **Caroline** collected in the certificates that had been completed. **Richard R.** doubted their value as it was too easy to change and correct.

Jo C. would like to hand over the reins of Safeguarding. She feels out of her depth with all the computer involvement. **Polly W.** has already spoken to **Anne Condie** about the possibility of taking over. The Council were all in favour. Discussions will follow. **Caroline** gave thanks to **Jo C.** for her work and quite understood the difficulties. The task has changed enormously since **Jo C.** took on the job.

10.5.8. NOTES OF ASV MINISTRY TEAM MEETING – 25th July 2016

Please excuse, If you already receive the Ministry Team Notes.

Before the meeting, a discussion took place regarding Safeguarding, DBS (formally CRB) checks and the on-line training courses which everyone should undertake. CS clarified that upon completion of the online courses, 2 copies of the Certificate should be printed, one for the Church central records and one personal copy.

The meeting was then opened with prayer by the Revd. Caroline Sackley

Also present: Doug and Chris Green, Barbara Kenyon, Stuart Stainton-James, David Pearson, Jo Collinson, Suzanne Patterson, John Matthews, Polly Ward, Keith Fowler.

16.4.1 Apologies for absence. Anne Condie, Margaret Kent.

16.4.2 The notes of previous meeting were agreed and the following items were noted if not on main agenda.

16.4.2.1 The small engraved plaque for the ciborium lid had not been done. BK indicated she would action this week. ACTION BK

16.4.2.2 The Bereavement meeting had not taken place. ACTION CS

16.4.2.3 Supplementary Hymn booklet PDS - Stuart confirmed that these had been produced by Jacqui and fixed into the books at PDS. He asked if any Worship Leader had a copy at home, this should be brought to church to have a booklet fitted. The large print books will be done later. A similar supplement could be done for Mission Praise hymns if needed.

The meeting expressed their thanks to Jacqui and Stuart and that this should be formally recorded in these Notes.

16.4.3 Feedback on previous services/events.

- Queen Elizabeth's Official Birthday in June – JM took this service which included the National Anthem and other suitable material. There had been good feedback indicating Her Majesty would have approved.

The Queen's book purchased by CS for ASV had been distributed and well received. The meeting wished to express warm thanks to Caroline for this gift and also to SP for designing a card for the event. Further copies of the book will be given to Florence at Le St Vincent, Pere Chatterie, Therese and the Bishop of Lucon. Action CS and Wardens

24th July, Angles, 75 years Commemoration event. Everyone who had been able to go agreed it had been a memorable day and the French community "did the deceased airmen proud !" The English families present had thanked us for our continued and annual services held there. It was also noted that the French are handing on to the next generation to continue the memories. The only regret is that there was a lack of advanced information which could have been put in Grapevine.

16.4.4 Future Services

- 31st July, Evensong 5pm. All in hand with JM and SS-J. Refreshments in church.
- 26/7/16 All Saints Orchestra worship service at the Temple, Fontenay 8pm
- PDS Harvest supper 9/9/16, Harvest service 11/11/16. Gifts to be brought up during 1st hymn.
- 16/11/16 "walk for Alzheimer research" , Mouillerons-en-Pareds PW
- 21and 22 Sept – Nicky Cruz talking in Nantes
- 30/9/16 LCP Harvest Supper, Bring and Share
- 2/10/16 LCP Harvest and last service of CS. Simon and Stuart both available
- 13/11/16 Remembrance . Start at 10.50 to allow for 2 minutes silence at 1100. Still to look at one serviceman to give a talk instead of the sermon. ACTION PW

Future services with Locums.

PW gave details of the current situation regarding obtaining locum ministers in order that some thought could be given to future services before the full council meeting. CS offered to withdraw from the meeting but was invited to stay to aid the discussion. A full discussion took place and the following was emphasised or confirmed.

- Locums must be obtained from an approved list from the Bishop's office
- The ASV Standing Committee is the 2 Wardens, the Secretary and Treasurer.

- The Finance Committee is the Standing Committee plus the Deputy Wardens and Mike Mylod

- There are 4 people under consideration. One is 82, does not want to drive and it was felt is therefore unsuitable. The second has been to ASV before but is asking about the accommodation and payment. The third is only in the early stages of inquiring and the fourth is Jim Burns who has been here before but must make a formal application through the Bishop's office.

- Locums are entitled to £150 (200 euros) per week but this is an Honorarium. All expenses must be paid. Post-meeting the Diocesan website has been consulted which states:

“Honorarium The Chaplaincy Council is normally responsible for paying an honorarium (currently set at £150 a week) Variations to the set amount must be agreed with the Diocesan Office. Chaplaincies should not expect to pay an honorarium to clergy already in receipt of a stipend. If an honorarium is paid, the locum priest may need to consider the extent of any personal tax liability.” (emphasis in bold added here, not in original)

-PW to obtain more details for the full council meeting on 22/8/16.

16.4.4.1 Singing of the psalm during Morning Worship. Stuart was asked by a WL if we could sing the psalm. He is willing to do this but after a brief discussion, it was felt that the practice of reading the psalm should continue alternating between the CWL and the congregation.

16.4.4.2 Future sermons. A discussion ensued about “read” sermons and alternatives (see Diocesan Handbook online section B5). This to be a future Agenda item. Action CG

16.4.4.3 A need to find additional musicians in the West was mentioned as Simon may not be able to continue. Alternative methods were discussed – CDs, computer programmes etc.

16.4.5 Closure of LCA. No action taken and local opposition. Placed in abeyance for now and SP will pay the Honorarium. Action SP

16.4.6 Pastoral Care

DP, in confidence, discussed with the meeting several of his current concerns

The meeting then discussed in detail a letter received concerning our previous decision regarding the cessation of naming people in the Intercessions. (copy in Grapevine and sent out with Agenda) The main concern centred on publishing the names in Grapevine which subsequently could be accessed worldwide via the website. A detailed discussion took place and it was agreed that people do need to know the names of those for whom we are

praying – we just need to maintain outside confidentiality and ask for their permission. It was decided to use the “Prayer List” compiled by David Pearson and distributed by email. David has put out an invitation in Grapevine for others to join but there have been no new applications to date. David will liaise with PW to check all Intercessors are on the prayer list circulation and this list will give the names that can be used during Intercessions each Sunday. It is hoped in this way we can obtain permission from the people concerned, keep the list manageable and add and remove names in the correct time frame. David agreed to explain this in Grapevine and reply to the letter’s authors.

ACTION DP

16.4.7 Any other business

PW proposed that thanks to Simon be recorded in the notes for all his contributions to worship and music so far with the hope that he can continue. The meeting was in full agreement.

16.4.8 PW needs to know all dates of absences so she can prepare the next rota. Two sets had already been handed to her so all other members are asked to send their absence dates to PW as soon as possible. Action ALL as applicable

16.4.9 Date of next meeting – Monday 19th September, 1000 hrs. at Le St Vincent .

The meeting closed with the Grace.

Addition to Notes. Jo C. felt the certainly in the West we were in danger of losing people who were not in favour of the read sermons. Could there be other alternatives, such as a talk/testimonial by a member of the congregation. Would this have to be checked in advance by someone? More discussion to follow.

Caroline S. handed over the “chair” to **Barbara K.** at 1130h as arranged previously.

The problem of read sermons was not a problem at P de S. although Mike M. said he was not in favour and would prefer a lay person to give a talk.

Barbara K. will talk to **Hazel** about her possible involvement during the interregnum. We appreciate the distance involved but if we could have a Communion Service once a month, alternating between the East and West it would be wonderful. It would then be up to us to do the travelling!

10.5.9. Locum Priest. The standing committee met and through Polly W. has received various possibilities of priest to help out. We have reached an agreement with **Rev Tim Bravington** who will be with us from 2nd November to the 28th December. He is coming in his own car, **Richard and Marian R.** are going up to St Malo to meet him and see him into the vicarage. **Polly W.** will organise the return trip. **John M.** asked if we need one at this

time? The standing committee felt that as we had no information about Hazel 's involvement we had to act and couldn't look a gift horse in the mouth. We will have costs to bear but as he is coming for 2 months and there are no salary implications we felt justified in seizing this opportunity. For the future there are other possibilities and these people will be kept informed. **Geoff K.** said it was a job well done and would provide us with a test, both for the Locum and for the Vicarage. **Caroline S.** pointed out that as we are more likely to get elderly people taking on the Vicarage that there were no Grab Rails or the possibility to put them, in the shower. Suitable seating could be an answer. Mike M. asked if we were correctly insured for **3rd party indemnity**? It appears we are but we will have to increase the House insurance to include contents, once Caroline and Bob move.

10.5.10. Vicarage Garden. **Richard R.** met with the Paysagiste from Les Essarts. To clear the "Jungle" and take away the rubbish would **cost T.T.C. 684€**. If the land is then sold to neighbours or as building plots we would have no further cost, but if not we would have to discuss an annual maintenance cost. It was agreed that we go ahead with the clearance and **Richard R.** will write a letter to **Grapevine** asking for donations towards this cost.

As this was likely to be the last Council Meeting for Caroline to attend, Barbara K. gave a vote of thanks for all Caroline's work and friendship over her time with ASV.

10.5.11. Social Events. **Maggie K.** told us there would be 3 quizzes, 23rd Sept, 18th Nov and ? Dec. There would be no Salle at P de S. for the next service. Harvest Supper at P de S. is on 9th Sept, music from David Pepper. Decoration of P de S. for Harvest Sat 10th Sept. at 1430h Sunday 11th Sept Harvest Service including a Baptism. 22nd and 29th Sept. Music evenings at Grammont, near to Mouilleron, well worth a visit. There is a possibility of All Souls, Langham Place (BBC) doing a concert at Mouilleron next year. Watch this space. We are still awaiting news of possible donations for the repairs to P de S. **Mike M. has again volunteered to organise the Christmas Lunch, provisional date is 14th Dec, same venue, keep an eye on Grapevine again. Approx cost 22/23€ all inclusive, 1230h for 1300h.**

AOB. A). **Suzanne P.** would like to stand down from being **Treasurer** after the next AGM.

B) **Barbara K.** was proposed as the **new President by John M. and seconded by Maggie K.** **Polly W** was also put forward but it was felt her strengths were needed elsewhere. **All in favour.**

C). **Doug** asked if anyone had the password for the ASV email. **Richard** to have a look.

D). **Chris G.** asked about the transfer of Utility bills **from Caroline to ASV Vicarage/President.** **Suzanne** to ask **Liz Jond** if she could help with the language.

E). It was decided we need a Vicarage sub-committee. **Geoff and Maggie Kent, Mike Mylod and Barbara K. (she has a key.)** volunteered and were accepted. They will now look into what equipment we need.

F). **Geoff K.** proposed to organise a list of **Medical aids, e.g. Wheel Chairs, Crutches** etc for anyone in need. **All in favour.**

G). **Maggie K.** proposed that we have a proper label attached to the **Chalice**, denoting who presented it to us. **Barbara K. to organise.**

H). **Vestments. Richard R.** to talk to **Caroline** re vestments given to us by **Herbie.**

I). **Doug** asked if **Dates of Absence** could be sent to **Richard R.** asap and **Richard R.** to try and arrange **the date of next meeting.**

J). **The Finance sub-committee would meet at Barbara's 1430h Tues.30th August. BK, MK, SP, KF, CG, MM, RR.**

K). **Richard will talk to Polly re Gift.**

L). **Chris G.** said, following the Bazaar sub-committee, we should split the proceeds between **Church and Medecin sans Frontiere.** The % to be organised nearer the time.

10.5.13. Date of Next Meeting, To be arranged.

10.5.14. Dates of Absence. :-

John M. 22nd Sept to 3rd Oct.

Richard R . 8th Sept to 11th Oct. 5th Dec. to 1st Jan.

Doug & Chris G. 29th Sept to 20th Oct. 23rd. Oct. to 28th Oct.. 20th Dec. onwards.

Keith F. 22nd Sept to 24th Sept

. Colin G. 11th Sept to 28th Sept.

10.5.15. The meeting closed at 1220h, We all joined hands and said The Grace.